



## **AFLC JOB OPENING FOR BUSINESS MANAGER**

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The AFLC Coordinating Committee is seeking applications for the position of Director of Business Management. This is a full time, salaried position with benefits. This individual will manage the Accounting, Payroll, and Human Resource functions for the AFLC and oversee the personnel and budget functions for Informational Technology and the Reception area.

Qualifications include a personal faith in Jesus Christ, a 4-year degree, at least five years of experience managing an organization of comparable size and scope to that of the AFLC General Fund and its Accounting Department, mastery of accepted accounting principles and practices, experience in structuring an accounting system, and outstanding communication and strategic planning skills. The anticipated starting date would be December 1, 2014.

Interested individuals may request a copy of the complete position description by contacting the AFLC Offices at 3110 E. Medicine Lake Boulevard, Plymouth, MN 55441, by phone at 763-545-5631, or by e-mailing Karen Floan at [kmfloan@afcl.org](mailto:kmfloan@afcl.org).

Informal inquiries and questions may be addressed to the Coordinating Committee Chairman, Dr. Daniel Mundfrom, by e-mail at [daniel.mundfrom@eku.edu](mailto:daniel.mundfrom@eku.edu), or by calling 970-302-7997. To apply, a letter of application that addresses how you meet the qualifications of this position and a current resume' that documents your education and experience should be submitted electronically to: [kmfloan@afcl.org](mailto:kmfloan@afcl.org).