

# (Sample) DISTRICT WMF CONSTITUTION

## ARTICLE 1 – NAME

The name of this organization shall be the \_\_\_\_\_ District Women’s Missionary Federation of the Association of Free Lutheran Congregations.

## ARTICLE 2 – PURPOSE

To promote and support the program of the AFLC Women’s Missionary Federation on the National, District and Local levels, as set forth in Article 2 of the National constitution. \*

1. Through the dissemination of information concerning Lutheran congregations.
2. Through financial support of this program and through Prayer.

\*To awaken and deepen interest in and love for the Kingdom of God at Home and abroad, thus sharing in the great missionary enterprise of the Christian Church through:

1. Monthly WMF Bible studies
2. The distribution of literature and information concerning the missions of the Women’s Missionary Federation.
3. Personal involvement and financial contributions to the ministries of the Association of Free Lutheran Congregations through its regularly established boards.

To unite all the women of the Association of Free Lutheran Congregations into the deeper fellowship of consecrated service for the missions, the charities and the Christian Education program of our association.

To organize missionary activities and children’s missionary groups wherever possible.

## ARTICLE 3 –MEMBERSHIP

1. Any AFLC Women’s group or individual affiliated with or promoting and supporting the work of the AFLC may become a member of this organization by notifying the president or secretary to this effect.
2. Membership Dues
  - a. For speakers’ fees and incidental expenses
  - b. Suggested minimum amount \$25.00
  - c. Payable by March 1 the following year
  - d. Each congregation will be notified by mail

## ARTICLE 4 – MEETINGS

1. The District WMF shall hold two meetings a year: one in the Spring and one in the Fall. The executive board and the host church will designate the exact dates.
  - a. Times and schedule of the rally will be determined by the Executive Board working directly with the Host Church.
2. The Executive Board may call special district meetings.

3. It is recommended that each congregation within the Illinois District appoint or elect a contact person (or President) of their WMF for the purpose of directing the WMF Missions and activities.
4. All district WMF members present at any such meeting shall have the right to vote.
5. A motion made and seconded must carry by a 2/3-majority vote of those present to pass.
6. The Executive Board shall make a recommendation for the rally offerings to be voted on by the members present. All suggestions from the floor will be considered.

## **ARTICLE 5 – OFFICERS**

1. Officers of this organization shall be elected at the Spring Rally. Officers to be elected are President, Vice President, Secretary, Treasurer, and Missions Secretary.
2. The officers shall be elected at each Spring Rally for a term of two years.
  - a. President, Treasurer and Missions Secretary – on the odd numbered years.
  - b. Vice President and Secretary – on the even numbered years.
3. Election of officers shall be by a simple majority vote, this shall constitute an election.
4. No officer shall succeed herself more than once.
5. All officers shall perform the duties of their offices and shall serve until their successors have been elected and qualified.
6. Any person holding office in this organization must be a member of an AFLC Church.

## **ARTICLE 6**

This constitution may be adopted, altered, or amended in the same manner as prescribed in Articles 3 and 4 of the bylaws.

# **BYLAWS**

## **ARTICLE 1 – DUTIES**

1. The officers shall perform the duties entrusted to them by the District WMF and in every way possible promote its missions program.
  - a. The President shall preside at all meetings of the district and all meetings of the Executive Board. She shall be ex-officio member of all committees except the Nominating committee and otherwise perform the duties pertaining to her office.
  - b. The Vice President shall, in the absence of the President, assume the duties of said office, and shall perform such other duties as the President or Executive Board may designate.
  - c. The Secretary's duties shall be recording and correspondence. The Secretary shall keep the minutes of all the meetings of this organization and of the Executive Board. She shall notify the National WMF First Vice President of the names of the new officers each year immediately following their election. She shall, in due time, together with the President, give public notice of the date, hour and place of the District WMF Rally meetings.
  - d. The treasurer shall keep accurate accounts of all money received and expended, pay all expenses authorized by the Executive Board, and make an annual report to

the organization. She shall send all gifts for the WMF projects to the Treasurer of the National WMF.

- e. The Missions Secretary shall promote and encourage support of World Missions and Home Missions. She will give a report on the missions and missionaries at the District Rallies.

## **ARTICLE 2 – BOARD**

1. The Executive Board shall consist of all the elected and appointed officers. It shall be empowered to act officially between the Rally meetings of this organization, originate and execute extra district activities, reporting for approval such actions to the next District Rally. It shall fill any vacancies occurring in the Executive board during the year.
2. Temporary committees may be appointed by the President or Executive Board to perform specific duties related to the program of this organization.
3. The Nominating Committee shall consist of 2 members appointed by the President to a term of one year. They shall present a slate of officers for election at the Spring Rally. It is recommended that the Nominating Committee be appointed at or directly following the Spring Rally.
4. The President or Executive Board shall appoint the Auditing Committee. It is recommended that the audit be completed by February each year so the books are in order prior to the Spring Rally.

## **ARTICLE 3 – BYLAW ADOPTION**

The revised bylaws and/or constitution may be adopted at any District Rally business meeting of this organization by a 2/3 majority vote provided copies of said bylaws have been submitted for study to the Executive Board, individual members and member organizations two months prior to the next District Rally business meeting.

## **ARTICLE 4 – EXCEPTIONS**

Article 2 of the Constitution cannot be changed.

Revised      (DATE)