

COVID-19 Preparedness Plan: FLY Beyond 2020

AFLC Youth Ministries is committed to providing a safe and healthy camp week for all who attend FLY Beyond 2020 at the Association Retreat Center (ARC). To ensure that, we have developed the following Preparedness Plan in response to the COVID-19 pandemic. Our goal is to mitigate the potential for transmission of COVID-19, and that requires full cooperation among teenagers and adults. Only through this cooperative effort can we establish and maintain the safety and health.

This plan will go into effect July 14, 2020. Any attendee that enters the grounds of the Association Retreat Center (ARC), near Osceola, Wisconsin, signifies that he/she is accepting the terms set out by AFLC Youth Ministries and will comply with the national youth equipping planning team's leadership.

This plan is subject to change. The Director of Youth Ministries in cooperation with the Adult Health Leader will make any changes to the plans as deemed necessary in accordance with any updates from the State of Wisconsin and CDC guidelines. Any changes or updates to the plan will be given out to all attendees electronically via the email address on file through the attendees' registrations.

The COVID-19 Preparedness Plan contains the follow sections:

1. Pre-camp Evaluation
2. Screening for Those Exhibiting Signs and Symptoms of COVID-19
3. Handwashing
4. Respiratory Etiquette
5. Social Distancing
6. Housekeeping

The AFLC Director of Youth Ministries (aka National Youth Director) is in charge of overseeing this plan. The National Youth Director is Jason Holt. If he is unavailable or absent, then FLY Beyond Camp Dean, Rachel Woodworth, is the Acting Plan Administrator. Ruth Quanbeck will facilitate the screening plan as Adult Health Leader, which is consistent with the identification for this role as a volunteer serving at a camp under Wisconsin law. These three roles are together the Preparedness Plan Administrators. If Jason, Rachel, or Ruth grant their roles to other individuals, these persons would enact the responsibilities listed for the safety measures intended. This plan will also cooperate with the Association Retreat Center staff as physical hosts for FLY Beyond 2020. Please direct all questions or concerns regarding this plan or any related issues to the Preparedness Plan Administrators.

1. Pre-camp Evaluation

All registered attendees of FLY Beyond 2020 are required to self-screen before entering the ARC grounds. This step includes evaluating if they have a cough, fever, or other established COVID-19 symptoms. If a teen or an adult are experiencing symptoms leading up to the physical camp being held July 19-23, 2020, then these individuals should not enter the ARC grounds. Any individuals unable to attend FLY Beyond for COVID-19 related reasons will be entitled to a full refund of their registration fees.

2. Screening for Those Exhibiting Signs and Symptoms of COVID-19

- a. If an attendee becomes sick and/or experiences symptoms of COVID-19, he/she should notify the Adult Health Leader, the Camp Dean, or National Youth Director either directly or through the dorm room leader of their illness. An individual that is experiencing illness is expected to not enter the main meeting room or cafeteria.
- b. The Adult Health Leader will conduct screening for each attendee that becomes sick and/or experiences symptoms of COVID-19.
 - i. If the signs and symptoms are not assessed as COVID-19 related, the attendee will be allowed to return to participation in the camp week.
 - ii. If the signs and symptoms are assessed as COVID-19 related, the attendee will be properly quarantined in separate housing for the remainder of the week.
 - iii. If the attendee showing signs and symptoms is a teenager, the parent/guardian will be contacted via the first available method. The congregational leader in attendance will also be informed for his/her awareness.
- c. The Preparedness Plan Administrators will cooperate with the ARC staff on reasonable measures for the housing, food, and other accommodations needed for those persons that are moved into quarantine during the camp week.
- d. The Preparedness Plan Administrators will also protect the privacy of any attendee's health status and health information in relationship to the rest of the camp.

3. Handwashing

- a. Attendees must wash their hands for at least 20 seconds with soap and water frequently throughout the day, especially at the beginning and end of the schedule, prior to any mealtimes, and after using the bathroom.
- b. Posters will display reminders to implement handwashing.
- c. Soap will be available in all the bathrooms. Hand sanitizer will also be made available (while supplies last).

3. Handwashing (see above)

4. Respiratory Etiquette

- a. Attendees should cover their mouth and nose with their shoulder sleeve or with a tissue when coughing or sneezing. Attendees are encouraged to avoid touching their face with their hands. Tissues should be disposed of in the trash immediately, as well as washing one's hands immediately after covering a sneeze or cough.
- b. FLY Beyond staff including Dorm Room Leaders, Discussion Team Leaders, and Discussion Team Associates will issue reminders to implement respiratory etiquette.
- c. Tissues and trash receptacles will be available around the ARC grounds.

5. Social Distancing

- a. Attendees are encouraged to practice social distancing within buildings and outside on the grounds as much as reasonably possible.
- b. All attendees are encouraged to bring a mask (medical-style or cloth-style) to camp. The use of masks is welcomed throughout the camp week, but it is not required. If the Preparedness Plan Administrators deem a particular activity or session would be best with the use of masks, then the attendees will be informed of this step.
- c. Main meeting sessions will be held with an awareness of social distancing.
- d. Discussion Team times will be held for the majority of gatherings in outdoor settings.
- e. Housing in the dormitories will prioritize each room to be filled by attendees from one congregation or parish. In a few instances, more than one congregation will be represented in a room, but room capacity will be kept below 75% in these instances.
- f. Day guests to FLY Beyond 2020 will be expected to observe these measures.
- g. Any concerns regarding another attendee's lack of social distancing can be brought to the attention of the Preparedness Plan Administrators.

6. Housekeeping

- a. Regular housekeeping practices are being implemented by the ARC staff, including routine cleaning and disinfecting of surfaces and areas, including restrooms, cafeteria, and meeting rooms.
- b. Attendees are encouraged to keep their dorm rooms, personal belongings, and common areas tidy during the camp week.
- c. When additional steps are needed for areas to be cleaned and sanitized, the ARC staff will guide the process for additional housekeeping measures.

Certified by:

Rev. Dr. Jason Holt, Director of Youth Ministries

July 14, 2020